## UNIVERSITY UNITED ACADEMICS PROPOSAL 9-10-13 9-13-13

ARTICLE 9
CONTRACTS

Section 1. The Provost or designee shall provide a bargaining unit member to be appointed or reappointed to a position subject to this Agreement with written notification of the appointment or reappointment. Notice by any other means is not valid notice and does not cause the formation of an agreement between the University and the bargaining unit member. Oral promises regarding terms and conditions of employment and representations made in writing by persons other than the Provost or those designated by the Provost are not binding upon the University. The notice of appointment or reappointment, which may be provided electronically such as by email or link to a website, shall include, but need not be limited to, the following:

(a) Effective date of appointment

(b) Classification and rank

(c) Department and title

(d) Duration of appointment and/or if appointment is contingent on funding

(e) Tenure status, including the nature of any restrictions on eligibility for tenure or any credit for prior service

(f) Salary

(g) Other requirements of employment

 **Section 2.** The University <u>Administration</u> will provide a bargaining unit member with written information concerning duties, responsibilities and institutional expectations. The University shall provide such written information, which may be provided electronically such as by email or link to a website, within a reasonable time of the initial notice of appointment and whenever significant changes occur. The written information shall include:

(a) Professional responsibilities (see Article 10)

(b) Link to faculty handbook and school, college, or department policies

Section 3.

(a) Appointments that are not Funding Contingent. A bargaining unit member at the lowest-rank of the classifications of clinical professor or professor of practice, instructor, lecturer,

librarian, research assistant, research associate or research professor shall be offered an appointment for one fiscal or one academic year. A bargaining unit member at the middle rank of one of these classifications shall be offered an appointment for two fiscal or two academic years. A bargaining unit member at the highest rank of one of these classifications shall be offered an appointment for three fiscal or three academic years.

Section 3. Bargaining unit faculty members with the classification and rank of instructor, lecturer, research assistant, research associate, assistant clinical professor, or assistant professor of practice, who have appointments that are not funding contingent, shall be offered at least one-year contracts during their first three calendar years of employment in rank.

Bargaining unit faculty members with the classification and rank of instructor, lecturer, research assistant, research associate, assistant clinical professor, or assistant professor of practice, who have appointments that are not funding contingent, shall be offered at least two-year contracts after their first three calendar years of employment in rank.

Section 4. Bargaining unit faculty members with the classification and rank of senior instructor I, senior lecturer I, senior research assistant I, senior research associate I, associate clinical professor, or associate professor of practice, who have appointments that are not funding contingent, shall receive at least three-year contracts.

Section 5. Bargaining unit faculty members with the academic rank of senior instructor II, senior research assistant II, senior research associate II, associate clinical professor, or associate professor of practice, who have appointments that are not funding contingent, shall receive at least four-year contracts.

Section 6. A Career NTTF bargaining unit member who fails to meet the standards of excellence at a major research university, as determined through the procedures described in Article 12, may not have his or her contract renewed.

A Career NTTF bargaining unit member who does meet the standards of excellence at a major research university, as determined through the procedures described in Article 12, may not have his or her contract renewed for the following reasons:

- a. Inadequate resources to continue funding the position; or
- b. A lack of continuing programmatic need for the position; or
  c. Replacement of the NTTF position with a Tenure Track position.

(b) Section 7. Funding Contingent Appointments. Notwithstanding paragraph (a) of this section Sections 3-6, the appointment or reappointment of an NTTF bargaining unit member, in any classification or rank, whose position is funded by grants or other external funding sources, may be made contingent on the availability or continuation of such funding.

 <u>Section 8.</u> Appointment or reappointment duration for bargaining unit members in the Adjunct or Acting Assistant Professor classifications is in the discretion of the University <u>Administration</u>, in compliance with the provisions of this Agreement.

Section 5 2. Except as set forth in this Agreement, the University <u>Administration</u> shall provide notice of renewal or nonrenewal of an appointment that is not funding contingent to bargaining unit members other than those in the classifications of Adjunct or Acting Assistant Professor no later than <u>May 15<sup>th</sup> April 1st</u> of the last year of the member's current appointment for fiscal year appointments and <u>May April</u> 1st for academic year appointments. The University

Administration will provide notice of renewal popular or termination for lack of funding of

<u>Administration</u> will provide notice of renewal, nonrenewal, or termination for lack of funding, of a funding contingent appointment as soon as practicable.

The employment of a bargaining unit faculty member in the Adjunct classification expires in accordance with its terms and no notice is required.

Section 6 16. If The University does not provide a bargaining unit member who does not receive the notice set forth in Section 9 may member

continue to work under the terms and conditions of the expiring appointment until notice of renewal or nonrenewal is provided. In the event of nonrenewal, the bargaining unit faculty member will receive a terminal contract for the length of time defined by the notice provisions in Section 9 shall receive a payment proportional to his or her base salary for the number of days that notice was late.

salary for the number of days that notice was late.

b. A bargaining unit member who does not receive notice set forth in Section 9 and continues to work under the terms and conditions of the expiring appointment <u>after that appointment expires</u> will be paid for all work performed.

c. Notice for purposes of this Article will be provided by email to the bargaining unit member's official University of Oregon email address. In the absence of such an email address, notice will be provided by regular, first-class mail to the last known address on file with the university's human resources unit.

Section 7 11. The duration of the appointment for a postdoctoral fellowship and the provisions for appointment renewal or nonrenewal will be specified at the time of hire and included in the written notification of appointment.

Banner System

Section 8 12. The University Administration may make appointments in the Adjunct classification when such appointments are advisable and in compliance with the terms of this Agreement. A position in the Adjunct classification is not expected to last more than the three years. However, adjunct positions may extend beyond three years, if appropriate for legitimate pedagogical or legitimate programmatic reasons.

Section 9 3. The University Administration supports and encourages, where feasible and

appropriate, the creation of NTTF appointments at .50 FTE or above. The University <u>Administration</u> may not appoint a Career NTTF at an FTE level of below .50 FTE to preclude providing benefits. Aggregate appointments across two or more departments that total .50 FTE or above will receive benefits.

Section 10 14. The initial appointment in the Tenure-Track and Tenured Professor classification will usually be to the rank of assistant professor, without tenure, and for a period of three years unless the University and the bargaining unit faculty member agree to a shorter duration. At the time of hire, the University and the bargaining unit faculty member may agree upon credit toward tenure for prior service. Such agreement will be documented in the initial appointment. The University Administration and the bargaining unit faculty member may agree to reduce or forego the credit for prior service. Such agreement will be documented in a revised notice of appointment.

Section 11 15. A tenure track member of the bargaining unit with the title of assistant professor will receive a mid-term review approximately halfway between appointment and eligibility for tenure, as described in Article 13, Tenure Review and Promotion. For faculty members with initial contracts of fewer than three years, the mid-term review will occur in the final year of the contract. Appointments subsequent to the mid-term review may be one, two or three years in duration or may be a terminal appointment, at the discretion of the University Administration in light of the mid-term review. A candidate may request to forgo some or all of the originally negotiated years of credit toward tenure. If she or he does, then an additional mid-term review may be required prior to issuing a new contract.

Appointments subsequent to the mid-term review may be one, two or three years in duration or may be a terminal appointment, at the discretion of the University Administration.

Section 11 16. If an appointment of a full-time, tenure-track bargaining unit member is not to be renewed for reasons other than for just cause or financial exigency, notice of nonrenewal shall be given in writing as follows: during the first annual appointment, by March 15 for those whose contracts expire on or about June 15, or at least three months' notice given prior to expiration of the appointment, whichever is longer; during the second year of service, by December 15 for those whose contracts expire on or about June 15, or at least six months given before expiration of the appointment, whichever is longer; in the third and subsequent years of service, at least 12 months' notice that may be given at any time.